



# NOVI HISTORICAL COMMISSION

**MAY Minutes**

**Wednesday, May 17, 2023**

**Novi Library Local History**

**CALL TO ORDER:** 7:07 pm

**ATTENDANCE:** Rachel Manela, Kim Nice, Debbie Wrobel, Sharon Larson, Dan Pierce, Kelly Kasper, Kathy Crawford

**ABSENT:** NONE

**INTRODUCTION OF GUESTS:** Sue Grifor (Guest)

**APPROVAL OF AGENDA:** APPROVED

**APPROVAL OF APRIL MINUTES:** APPROVED

## TREASURER’S REPORT- Kim

| NOVI HISTORICAL COMMISSION<br>FINANCIAL SUMMARY REPORT - 2022/2023   |                     |                                      |                   |                 |
|--|---------------------|--------------------------------------|-------------------|-----------------|
|  | BUDGET              | EXPENDITURES<br>Through May 17, 2023 |                   |                 |
| Display Cabinet Exhibit  | \$ 900              | \$ (189.70)                          |                   |                 |
| Marketing/Brochures/Engage/Name Badges   | \$ 1,100            | \$ -                                 |                   |                 |
| Equipment/Supplies/Office/Upgrades/Repairs   | \$ 1,200            | \$ (1,074.00)                        |                   |                 |
| Program/Speaker Fees   | \$ 900              | \$ (450.00)                          |                   |                 |
| Storage Unit   | \$ 2,800            | \$ (2,652.00)                        |                   |                 |
| Acquisition (Books/Materials)  | \$ 500              | \$ -                                 |                   |                 |
| Conference/Continuing Education  | \$ 2,000            | \$ (722.60)                          |                   |                 |
| Legal Fees   | \$ 1,000            | \$ -                                 |                   |                 |
| Special Projects Examples:<br>Villa Barr, Photography, Veterans Sign, Oral<br>Histories, City/Community Events, Motor City Marker) | \$ 3,600            | \$ (659.60)                          |                   |                 |
| <b>Total:</b>  | <b>\$ 14,000</b>    | <b>\$ (5,747.90)</b>                 | <b>\$ 8,252</b>   |                 |
| <b>Equitable Projects</b>  | <b>Expenditures</b> | <b>Revenue Received</b>              | <b>\$0.00 YTD</b> |                 |
| Villa Barr Book Sales  |                     |                                      |                   |                 |
| Wraths Across Novi Project   | \$ 2,050.96         | \$ 2,150.00                          | \$ 897.38         | carryover funds |

Treasurer’s Report: ALL APPROVED

The only expense that came through was the reimbursement for the Spring-Palooza stickers.

## LIBRARY LIAISON REPORT:

**Archival Supply Request:** Betty Lang is requesting \$300 for archival supplies. The supplies include small boxes for photos, tissues, paper, rolls/tubes for blueprints and maps. Betty is working on a price breakdown for items for the Historical Commission to review.

**Document Donation:** Ruth Rickard provided a History of Erwin Orchards (1920-1983) by Edward & Betty Erwin. A photocopy is being made of the document that includes key milestones for the orchard, technology advancements and more.

**Age Policy for Local History Room:** The Historical Commission voted to approve a policy that anyone 15 and under must be accompanied by an adult. The recommendation will now move forward to the policy committee for consideration.

## Document Donation Days:

Sunday, May 21 (2-4 p.m.): Debbie Wrobel and Kelly Kasper

Sunday, Oct. 22 (2-4 p.m.): TBD

**History Room Office Hours:**

Monday, 6/5 (Noon – 2 p.m.): Kim Nice

Monday, 6/19: Library is closed

**DISCUSSION ITEMS:**

**Spring Super Hero Showcase:** The theme is amusement parks. Kim and Debbie will manage. The event takes place on Friday, May 19. The stickers have been delivered.

**Novi Historical Sites Brochure Review:** The City sent the brochure to the printer and will be providing hard copies to the Local History Room when it is completed in June.

**Upcoming Historical Programs:**

- Wed., May 24 (7 p.m.) – Sarah Emma Edmonds: Union Solider Reenactment
- The historical programs will be moved to the third Thursday of the month for the 2023-2024 series.

**ONGOING PROJECTS:**

**Novi Woods Elementary 50<sup>th</sup> Anniversary:** The elementary school has a committee that held a kickoff meeting for the 50<sup>th</sup> anniversary of Novi Woods in May. Kelly Kasper and Kathy Crawford both attended and provided ideas for ways to celebrate the 50<sup>th</sup> anniversary. Another meeting will be planned and the Commission will be kept in touch.

**USO Show Update:** Historical Commission members are helping organize the June 10<sup>th</sup> event. Kim & Sue worked on an additional display case to advertise the event. Commissioners will volunteer to staff the event as well.

**Display Case:** Ken Stevens will use the display case from June 12 – Aug. 14 to display David Barr artifacts.

**Miniature Project** – Kathy is holding a meeting on May 26 at 1 p.m. in the Local History Room.

**Novi Historical Signs:** Kathy provided dimensions for new signs that include new wording for the cemeteries. The commission reviewed the wording for the new signs.

**NEW BUSINESS:**

**Cemetery Flag Holders for Veterans:** Debbie received a quote for \$2,250 (\$45/each for flag holders to be placed on top of the nearly 50 veteran tombstones at Knapp and Novi Road Cemeteries. Debbie will get two additional quotes.

**PUBLIC COMMENT:** None

**NEXT MEETING:** June 21, 2023, at 7 p.m.

**ADJOURN:** 8:46 p.m.